

Work Term Extension

Employers wishing to extend an interns' current internship work term must complete this form and email it to internship@ee.ryerson.ca for processing.

NOTE: The maximum internship work term for students in the Department of Electrical and Computer Engineering is 16 consecutive months in the same internship position and with the same industry partner. Please provide the Department with a updated copy of the new contract.

SECTION 1: Employer Information

Company Name:

Address:

Supervisor Name:

Supervisor Email:

Telephone:

SECTION 2: Student Information

Name:

Student Number:

Program of Study: Biomedical Engineering Computer Engineering Electrical Engineering

Internship Role:

Current Work Term: 8 months 12 months

Extend to: 12 months 16 months

NEW Internship End Date:

Student's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____

To be completed by the Department of Electrical and Computer Engineering.

Student is eligible for a work term extension Student is not eligible for a work term extension

Internship Coordinator Signature: _____ Date: _____