

# Work Term Extension

*Employers wishing to extend an interns' current internship work term must complete this form and email it to [internship@ee.ryerson.ca](mailto:internship@ee.ryerson.ca) for processing.*

*NOTE: The maximum internship work term for students in the Department of Electrical and Computer Engineering is **16 consecutive months** in the same internship position and with the same industry partner. Please provide the Department with a updated copy of the new contract.*

## SECTION 1: Employer Information

Company Name:	
Address:	
Supervisor Name:	
Supervisor Email:	
Telephone:	

## SECTION 2: Student Information

Name:	
Student Number:	
Program of Study:	<input type="checkbox"/> Biomedical <input type="checkbox"/> Computer <input type="checkbox"/> Electrical
Internship Role:	
Current Work Term:	<input type="checkbox"/> 8 months <input type="checkbox"/> 12 months
Extend to:	<input type="checkbox"/> 12 months <input type="checkbox"/> 16 months
<b>NEW Internship End Date:</b>	

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To be completed by the Department of Electrical and Computer Engineering.

- Student is eligible for a work term extension  Student is not eligible for a work term extension

Internship Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_