

CIP Midterm Evaluation

*This evaluation should be completed approximately 4 months into the student's internship by the internship supervisor responsible for the student intern. The purpose of this evaluation is to provide a progress report for the Internship Coordinator on the intern's work and attitude in your organization and identify any issues that may arise early in the internship. **Please complete and email the following to internship@ee.ryerson.ca.***

Student Information

Last Name:	
First Name:	
Student Number:	
Program:	
Ryerson Email Address:	

Internship Placement Information

Company:	
Supervisor Name:	
Title:	
Telephone Number:	
Email Address:	

Please evaluate the intern's performance thus far.	Satisfactory	Needs Improvement
Reports to work as scheduled and on time		
Dress and appearance are appropriate for your organization		
Observance of employer rules, policies and procedures		
Demonstrates ability to set appropriate priorities/goals		
Demonstrates effective verbal and written communication skills		
Exhibits self-motivated approach to work		
Exhibits professional behavior and attitude		
Seeks out and utilizes appropriate resources		
Asks pertinent and purposeful questions		

Current Projects/Assignments:

Supervisor's Comments:

Student's Comments:

Supervisor's Signature: _____ **Date:** _____

Student's Signature: _____ **Date:** _____